

MINUTES OF THE NOVEMBER 26, 2012 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Tim Copeland and Bruno Federico, and Town Administrator Paul Deschaine.

At 7:33 pm, the Chair opened the general meeting of the Board of Selectmen.

Mr. Canada introduced Kathryn Briden, who is the new reporter covering the Selectmen's meetings.

TREASURER'S REPORT: Kevin Peck reported that he had \$1,969,867.03 in the general checking account.

NEW BUSINESS: Dan Crow from the Fire Department Association was present at the meeting to discuss the tree lighting and the relocation of the holiday tree. He presented the suggested location proposed by Dave Short, who is also going to donate the tree. Mr. Canada moved to allow Mr. Crow to proceed with the installation of the donated tree at the location specified. Mr. Copeland seconded the motion, which passed unanimously. The Board had no objection to having the Highway Department assist with the installation.

SECRETARY'S REPORT: Mr. Copeland moved to approve the amended minutes from the regular meeting on 11/19/12. Mr. Federico seconded the motion, which passed unanimously.

NEW BUSINESS: Alexis Makris from Makris Development was present at the meeting to answer any questions regarding a proposed license agreement related to the conditions of final approval for the 32 Bunker Hill Residential Open Space Cluster Subdivision (see attached). Mr. Canada moved to approve the proposal as presented by Town Planner Lincoln Daley. Mr. Federico seconded the motion, which passed unanimously.

DEPARTMENT REPORTS:

ASSESSING: Assessor Andrea Lewy was present at the meeting and presented two abatement applications to the Board for their review. Mr. Canada moved to approve the abatement requests for Dennis and Susan Ryan, and Jeffrey and Geraldine Denton, as recommended by Ms. Lewy. Mr. Federico seconded the motion, which passed unanimously.

Ms. Lewy then presented several Veteran Credit applications to the Board for their review. Mr. Copeland moved to approve the Veteran Credit applications for Richard Beauregard, Stanton Bigelow, Ronald Million, and Richard Ramsdell, as recommended by Ms. Lewy. Mr. Canada seconded the motion, which passed unanimously.

Ms. Lewy then updated the Board on the 2014 Revaluation. She stated the Town's parcel count is 3,251 total and out of those, 1,853 have been inspected. This is an ongoing process. Ms. Lewy stated she will be getting a quote to hire temporary part time help in May to assist in the revaluation process.

Mr. Deschaine stated the Town has been contacted by the Department of Revenue Administration (DRA) inquiring as to when the Town adopted the Blind Exemption. After researching this matter, Ms. Lewy could find no record or evidence that the Blind Exemption was ever adopted. Mr. Deschaine stated the Town has always relied on the statutory exemption of \$15,000 and it was never clear that anything needed to be enacted regarding this. At this time, the Town will continue with the \$15,000 exemption unless the DRA can specify where the Town is in error.

HIGHWAY: Highway Agent Colin Laverty was present at the meeting to request to spend funds on landscaping at the cemetery. He stated he has drafted a sales agreement with Derek Wyse, who he has been doing work for outside of the Town, to purchase cobblestones at a discounted rate. Although the request is well below the \$500 threshold for approval, Mr. Laverty wanted to be transparent and up front about the transaction since it was not through work for the Town. Mr. Copeland moved to approve the sales agreement. Mr. Federico seconded the motion, which passed unanimously.

Mr. Laverty stated there is a leaking plow cylinder on Truck #10 and the repair will cost \$800. Mr. Copeland moved to approve the expense. Mr. Federico seconded the motion, which passed unanimously.

POLICE DEPARTMENT: Chief John Scippa was present at the meeting to request sending three officers to training in Portsmouth at a total cost of \$525. Mr. Copeland moved to approve the \$525 expense for training. Mr. Federico seconded the motion, which passed unanimously.

Mr. Scippa then requested to purchase two different pieces of software to augment the current IMC operational system the Department uses. The first is multi-jurisdictional software where the officers will be able to interact directly with Rockingham County Dispatch by way of the existing broadband antennas that we are using now. This will allow the officers to access police records from all over the county. The cost is \$10,727.80. The second is vehicle maintenance software, which allows the Department to keep accurate records regarding vehicle maintenance specific to each vehicle. The cost is \$1,000. Mr. Scippa stated these were anticipated expenses when preparing this year's budget. Mr. Copeland moved to approve the purchase of the multi-jurisdictional software at a cost of \$10,727.80. Mr. Canada seconded the motion, which passed unanimously. Mr. Copeland then moved to approve the purchase of the vehicle maintenance software at a cost of \$1,000. Mr. Federico seconded the motion, which passed 2-1.

Mr. Scippa requested to spend \$1,622.04 for an annual ammunition purchase. This would include 3,000 rounds of practice ammunition, 2,000 rounds of duty ammunition, and 1,000 rounds of rifle ammunition. Mr. Copeland moved to approve the purchase of ammunition at a cost of \$1,622.04. Mr. Federico seconded the motion, which passed unanimously.

Mr. Scippa requested to spend \$4,000 for the purchase of four plate carriers with two ballistic plates in each carrier and to equip those carriers with equipment pouches. He stated this was an anticipated expense in this year's operating budget. Mr. Copeland moved to approve the purchase of four plate carriers for ballistic vests for rifles at a cost of \$4,000. Mr. Federico seconded the motion, which passed unanimously.

Mr. Scippa stated that a resident, Mark Whiting, approached him about making a generous donation of a pear tree to be planted at the Police Department in memory of Chief Michael Maloney of Greenland. Mr. Scippa will meet with Mr. Lavery and Dave Short to discuss a location for the tree. Mr. Copeland moved to accept the donation of the pear tree from Mr. Whiting and that a suitable location be found on Police Department property. Mr. Federico seconded the motion, which passed unanimously.

At 8:28 pm, Mr. Canada moved to go into non-public session with Mr. Scippa to discuss negotiations. Mr. Copeland seconded the motion, which passed unanimously.

At 8:41 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Kelly Lemos requested the use of the Park on June 9, 2013 for the SPCA's Annual Paws Walk. The Board agreed to hold off on approval until the SPCA meets with the Board, the Parks and Recreation Director and the Park Ranger to discuss logistics and the maintenance of the Park.

Michelle Graziano requested the use of the Firehouse on November 29, 2012 for a Brownie troop meeting. The Board approved the use and agreed to waive the fee.

Emily Forgy requested the use of the Municipal Center on February 8, 2013 for a birthday party. The Board approved the use.

Eddie Barker requested the use of the Municipal Center on December 10, 2012 for a Seacoast Grower's Association meeting. The Board approved the use.

ADMINISTRATION:

Mr. Deschaine presented the performance bond release for Optima Bank. According to Town Planner Lincoln Daley, they have met every condition and requested that the bond be fully released. Mr. Federico moved to release the landscaping bond in the amount of \$6,000 plus accrued interest of \$14.66, as recommended by Mr. Daley. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine presented a draft RFP for the three-town curbside collection contract to the Board. After some discussion, Mr. Canada moved to accept the RFP as presented and have Mr.

Deschaine proceed with the process. Mr. Copeland seconded the motion, which passed unanimously.

OLD BUSINESS:

Due to an error on the original drawing date, Mr. Deschaine re-submitted the request for a raffle permit to benefit the CMS Music Boosters. Mr. Copeland moved to issue the raffle permit to the CMS Music Boosters for a drawing on December 20, 2012. Mr. Canada seconded the motion, which passed unanimously.

NEW BUSINESS:

The group then reviewed and discussed the 2013 Capital Improvements Program requests submitted by all Department heads.

Mr. Copeland moved to appoint Jeff Gallagher to the 300th Anniversary Committee to fill the vacancy left by Chelsea Bailey's resignation. Mr. Canada seconded the motion, which passed unanimously.

Mr. Canada stated the non-public issue they discussed last week should be taken care of this week as far as paperwork.

Mr. Deschaine informed the Board that there was an incident over the weekend where a 16 year old driver ran into one of the columns at CVS and the Fire Department had to respond.

At 9:29 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Stacey J. Grella
Executive Assistant